

**EXECUTIVE DECISION RECORD**  
**POLICY AND RESOURCES CABINET BOARD**

**8 MARCH, 2017**

**Cabinet Members:**

Councillors: A.N.Woolcock (Chairperson) and P.A.Rees

**Officers in Attendance:**

D.Rees, S.John, Miss.C.Davies and Ms.N.Headon

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1. **APPOINTMENT OF CHAIRMAN**

Agreed that Councillor A.N.Woolcock be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 15 FEBRUARY, 2017**

Noted by the Committee.

3. **CLOSE CIRCUIT TELEVISION SERVICE (CCTV) AND OUT OF HOURS UPDATE**

**Decision:**

That the report be noted.

4. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2016-2017 -  
QUARTER 3 PERFORMANCE ( 1ST APRIL - 31ST DECEMBER, 2016)**

**Decision:**

That the report be noted.

5. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND**

**Decision:**

That the Welsh Church Act Trust Fund applications be approved as follows:

1. Pisgah Congregational Chapel Cilfrew Neath (grant of 25% of the cost up to a maximum amount of £1,000);
2. St John the Baptist Church Glyncorrwg (maximum grant of £1,000 per policy provided they spend £4,000).

**Reason for Decision:**

To decide on providing financial support in respect of the grant applications received.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

6. **MISCELLANEOUS GRANT FUND APPLICATIONS**

**Decisions:**

1. That the miscellaneous grant fund applications be approved as follows:-
  - a. Blaenhonddan Community Council – Aberdulais Community Centre (to provide grant of 95% to cover rent for 5 year period in line with rent review period £410 to be paid by community council);

- b. Blaenhonddan Community Council (to provide a grant of £600 and Blaenhonddan Community Council to pay £50 per annum towards rent of Caewern Park);
  - c. Taibach Community Centre (grant of £3,600 per annum to cover the annual lease for an initial 5 year period in line with rent review period of Taibach Community Centre by Community Ventures);
  - d. Tyn y Twr Bowling Club, 9 Edgehill Close, Port Talbot (grant to cover the annual lease of £300 per annum for initial 5 year period in line with the rent review period for the pavilion at the Bowling Club);
2. That the miscellaneous grant fund applications be refused as follows, as they do not meet the criteria:
    - a. Brainwave
    - b. Derby Toc H Children's Camp

**Reason for Decisions:**

To decide on providing financial support in respect of the grant applications received.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

**7. FRAMEWORKS - CORPORATE SERVICES**

**Decisions:**

1. That delegated authority be granted to the Head of ICT and Procurement to make awards to suppliers who have been appointed to external organisations frameworks to enable the Council to enter into arrangements for the provision of various corporate services for the period set out in the respective Frameworks and in line with the respective Framework terms;

2. That delegated authority be granted to the Head of ICT and Procurement to establish and enter into Framework agreements (and any subsequent call off arrangements) for such corporate services where the Council does not utilise an existing Framework by and external organisation on such terms and conditions to be determined by the Head of ICT and Corporate Procurement.

**Reason for Decisions:**

To ensure efficient management in relation to the appointment of Suppliers under the Frameworks.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

8. **SUPPLY OF GROCERIES, PROVISIONS AND FROZEN FOODS**

**Decisions:**

1. That the requirements of competition be excluded and Rule 2.1 of the Corporate Procurement Rules be suspended;
2. That the current arrangements in relation to the Supply of Groceries, Provisions and Frozen Food be extended for the period of up to six months from 1 May, 2017.

**Reason for Decisions:**

To ensure continuity of the provision of the Services from the Suppliers pending the implementation of new contracts under the NPS Framework.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

9. **COUNCIL TAX AND BUSINESS RATES COURT COSTS**

**Decision:**

That approval be granted for the cost associated with obtaining a Summons and Liability Order in respect of Council tax remain at £42 for a Summons and £24 for a Liability Order and that Business Rates remain at £41 for a Summons and £29 for a Liability Order.

**Reason for Decision:**

To enable the Council to continue to charge costs in the recovery of Council Tax in the Magistrates Court.

**Implementation of Decision**

The decision will be implemented after the three day call in period.

10. **TREASURY MANAGEMENT MONITORING 2016/17**

**Decision:**

That the report be noted.

11. **ACCESS TO MEETINGS**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

12. **WRITE OFF OF COUNCIL TAX**

**Decision:**

That the write off amounts contained within the private circulated report be approved.

**Reason for Proposed Decision**

The accounts are irrecoverable.

**Implementation of Decision**

The decision will be implemented after the three day call in period.

13. **SUNDRY DEBTORS WRITE OFFS**

**Decision:**

That the debts contained within the private circulated report be written off.

**Reason for Decision:**

The amounts due are irrecoverable.

**Implementation of Decision:**

The decision will be implementation after the three day call in period

**CHAIRPERSON**